

VACANCY POSTING

POSITION TITLE:	Doctor of Medicine (MD or DO)	STATUS:	Exempt Full-Time
DEPARTMENT:	UMIT Health Services	SALARY:	Negotiable
SUPERVISOR:	Medical Director	POSTING:	April 30, 2024
		CLOSING:	Until Filled

POSITION DESCRIPTION

Examine and treat patients with a wide range of conditions and refer those with serious ailments to a specialist or appropriate facility. Typical job duties include taking patient histories, performing, or requesting diagnostic tests, making diagnoses, prescribing treatment, administering vaccinations and performing follow-up examinations, as well as educating patients in disease prevention and health maintenance. Additional duties may include preparing medical records, clinical reports and correspondence.

MAJOR DUTIES & RESPONSIBILITIES:

Family Physician

- Provide quality care to patients according to clinical medical protocols and funding source guidelines.
- Initiate an appropriate assessment of patient's health status, ranging from focused to comprehensive, depending upon the setting.
- Provide and manage comprehensive medical care, including diagnosis and nonsurgical treatment of diseases, common health problems, such as infections, influenza, and pneumonia, as well as serious, chronic, and complex illnesses for patients of all ages within scope.
- Monitor patients' conditions and progress and reevaluate treatments as necessary.
- Explain procedures and discuss test results or prescribed treatments with patients.
- Advise patients and community members concerning diet, activity, hygiene, and disease prevention and educate patients about preventative measures to avoid illness.
- Collect, record, and maintain patient information, such as medical history, reports, and examination results and prepares reports and correspondence related to the work.
- Refer patient to medical specialist or another practitioner when necessary.
- Prescribe medication in accordance with Virginia statute and professional practice guidelines.
- Immunize patients to protect them from preventable diseases.
- Perform diagnostic tests and procedures and therapeutic procedures, within the scope of practice, including but not limited to venipuncture; intradermal tests; intramuscular and subcutaneous injections; electro-cardiogram; application of dressings and bandages; administration of medications; cardiopulmonary resuscitation; auditory screening; visual screening; and aseptic techniques.
- Analyze accumulated health information and collect additional observational, interview, historical, physical examination, and diagnostic data, modifying treatment as appropriate.
- Have a working knowledge of ICD10, CPT and HCPCS coding and managed care, and be available for training as necessary.
- Maintain and complete patients' health records or charts legibly, concisely and close it within 48 hours and/or by the end of serviced week.
- Be flexible to work between different sites.

- Comply with the regulations and policies required of UMIT Health Services.

QUALIFICATION REQUIREMENTS:

- Successful completion of an accredited Family Medicine Residency with 3 or more years of experience preferred.
- Current D.E.A certificate.
- Previous experience in a hospital and/or clinic setting.
- Ability to relate to culturally diverse patients and communities.
- Keep up with CME requirements for Virginia License and Board Certification.

EDUCATION and/or EXPERIENCE:

- Doctor of Medicine (MD or DO).
- Current board certification by the American Board of Family Medicine (ABFM) or the American Osteopathic Board of Family Medicine (AOBFM).
- Experience working in Family Practice environment, community health experience preferred.
- Valid Virginia State Medical License.

**Upper Mattaponi Indian Tribe
Attn: Director of Behavioral Health
Email: careers@umithealth.com**

NOTICE: Qualified Native Americans will be given preference in employment as required by the Indian Self-Determination and Education Assistance Act (25 U.S. 450, ET. Seq) including other relevant laws. In accordance with Title VII of the 1984 Civil Rights Act, Sections 701(b) and 703(1), preference in filling all vacancies may be given to qualified American Indian candidates. In other than the proceeding situations, the Tribe is an Equal Opportunity Employer (EOE).