



**JOB POSTING**

<b>POSITION TITLE:</b>	Fisheries Technician (Seasonal)	<b>FLSA STATUS:</b>	Seasonal/Non-exempt
<b>DEPARTMENT:</b>	Environment & Culture	<b>SALARY:</b>	\$10,000 over 12 weeks (\$20.80/hr.)
<b>LOCATION:</b>	King William, VA	<b>EDUCATION:</b>	NA
<b>SUPERVISOR:</b>	Environmental Director	<b>WORK EXPERIENCE:</b>	Minimum 1 Year of Experience in Fisheries-related Field

**JOB SUMMARY:**

The Fisheries Technician (Seasonal; 12 weeks) will assist with Atlantic Sturgeon research in the Mattaponi and York Rivers. This position is a 10-week collaboration between the Tribe and fisheries researchers at VCU’s Rice Rivers Center. The Fisheries Technician will work extensively with sturgeon monitoring through fish handling/tagging and habitat assessment during the winter season. Technicians should have experience on the water and in boats, respectively. The Technician will aid in conducting field research, analyzing data, and preparing scientific reports and presentations. The position will tentatively begin in October 2024.

**MAJOR DUTIES & RESPONSIBILITIES:**

- Aid in fish identification, fish collection methods, fish survey methods, animal husbandry procedures, techniques on maintenance of fish hatchery systems, enumerating and measuring fish and eggs, tagging and releasing, fisheries community surveys, and habitat assessments.
- Follow protocol with attention-to-detail in field and laboratory assignments.
- Participate in Tribal outreach and education related to fisheries programs.
- Participate in one scientific conference in Virginia in Fall 2024.
- Maintain organized and accurate physical and electronic records of work activities, data, and information gathered.
- Other assigned duties.

**KNOWLEDGE, SKILLS, AND ABILITIES REQUIREMENTS:**

- Ability to work in a range of conditions outdoors.
- Specific knowledge and skills in the field of fisheries science.
- Team-work oriented and easily motivated by conducting and sharing science.

**EDUCATION and/or EXPERIENCE:**

- Minimum of 1 year of experience in the field of fisheries (e.g., working with fish, working on boat(s)).

## **OTHER REQUIREMENTS:**

- Experience on the water preferred.
- Experience with manual labor outdoors, but especially around fish resources, preferred.
- Candidate must possess computer skills necessary to perform the primary duties and responsibilities of the position.
- Organized and able to multitask, prioritize, and manage time efficiently to complete tasks and make deadlines.
- Ability to adapt to a dynamic work environment and receive direction according to organizational needs.
- Must be willing and able to obtain additional education and training (e.g., Boating License).
- Must possess a valid State Driver's License or be able to obtain one and be insurable to drive government vehicles.
- Applicants will be required to authorize a background check and submit to drug testing. Failure to do so will disqualify applicants for consideration for the position.

## **WORK ENVIRONMENT:**

The workplace will be roughly 60% in the field and 40% in the office or prepping for the field with one conference obligation. Percentages of time may change according to field season and programmatic needs. Work may be completed in the office, field (i.e., outside), laboratory, off-site, and/or remote setting. The noise level in the work environment is usually low to moderate. Personal protective equipment will be supplied for the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **PHYSICAL DEMANDS:**

Physical duties include the ability to lift up to 50 lbs. and the ability to work outdoors in all weather conditions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **HOW TO APPLY:**

Candidates desiring to apply for this position must submit the following to receive consideration:

- **Cover letter** explaining your qualifications and experience relevant to the functions of this position.  
**AND**
- **Personal resume** identifying your qualifications and experience relevant to the functions of this position along with three professional references.

**Upper Mattaponi Tribe**  
**Attn: Fisheries Technician**  
**Email: [careers@umitribe.gov](mailto:careers@umitribe.gov)**

***NOTICE: Qualified Native Americans will be given preference in employment as required by the Indian Self-Determination and Education Assistance Act (25 U.S. 450, ET. Seq) including other relevant laws. In accordance with Title VII of the 1984 Civil Rights Act, Sections 701(b) and 703(1), preference in filling all vacancies may be given to qualified American Indian candidates. In other than the proceeding situations, the Tribe is an Equal Opportunity Employer (EOE).***